ADRC GOVERNING BOARD Tuesday, April 23, 2013

Kathy Dries called the ADRC Governing Board meeting to order at 9:06 a.m.

Roll Call

Judy Braun, Kathy Dries, Donald Gunderson, Rodger Mattson, and Barbara Oakford.

Also Present

Melanie Macdonald and Nicole Margelofsky

Absent

Jim Bublitz and Gary Vanden Houten

Action on the Minutes of the February 26, 2013, Meeting

Rodger Mattson motioned and Barbara Oakford seconded to approve the minutes of the February 26, 2013, ADRC Governing Board meeting. The motion carried.

Public Forum

None.

For Committee action: Motion to recommend Judy Patenaude as an ADRC Governing Board member representing all target groups as a Member at Large.

Barb Oakford motioned and Don Gunderson seconded to recommend to the Human Services and Health Department Board that Judy Patenaude be appointed to the ADRC Governing as a Member at Large. The motion carried.

Committee membership, member recruitment

Melanie said that Mr. Bublitz resigned his position representing Elderly Persons on the ADRC Governing Board effective April 23, 2013. Brief discussion followed.

Annual Bylaws review – approve changes

Melanie reviewed the changes in the *Aging & Disability Resource Center Governing Board Bylaws* handout provided for members of the ADRC Governing Board. Rodger Mattson motioned and Don Gunderson seconded to approve the bylaws as written. The motion carried. Kathy Dries asked that members be provided with copies of the minutes from the Human Services and Health Department meetings; Melanie said that she would include them in future meeting packets.

ADRC financial update, Appeals and grievances update

Melanie reviewed the *ADRC Quarterly Financial Report* handout provided for members of the ADRC Governing Board. Brief discussion followed.

Melanie reported that there are currently two appeals pending for a fair hearing. Discussion followed.

Governing Board Duties Review

Governing Board Members and Melanie discussed the *Governing Board Duties Review* handout provided for members of the ADRC Governing Board. Barb said that she thought a quarterly update on the financial status of the ADRC was good and that the appeals should be reviewed at every meeting. Rodger said that he is frustrated that there is no hospice facility in Dodge County; discussion followed about how far people must to go for the nearest hospice facility (Mequon and Fitchburg).

ADRC Statistics Report 2012 and 2013

Melanie Macdonald reviewed the *ADRC Call Statistics* handout provided for members of the ADRC Governing Board. Brief discussion followed.

ADRC Staff Turnover update

Melanie reviewed the status of the vacant ADR Specialist position. Brief discussion followed.

ADRC Conference - May 13, 14, and 15

Melanie said that she had emailed ADRC Conference brochure to members of the ADRC Governing Board. Brief discussion followed.

Next Meeting

The next meeting of the ADRC Governing Board will be Tuesday, June 25, 2013, at 9:00 a.m. at 127 E. Oak St. in Room 4C on the fourth floor of the Administration Building.

Adjournment

Don Gunderson motioned and Roger Mattson seconded to adjourn this meeting of the ADRC Governing Board at 10:58 a.m. Motion carried.

Respectfully Submitted By: Nicole Margelofsky 1 code Margelofsky

Gary Vanden Houten, Secretary May Vanden Houten

Disclaimer: The above minutes may be approved, amended or corrected at the next ADRC Governing Board Meeting.